

## **PERSONS YOU SHOULD KNOW**

Executive Director/CEO – ext. 2108  
Administrator – ext. 2112  
Assistant Administrator – ext. 2107  
Mission Effectiveness Coordinator – ext. 2109

Admission Coordinator – ext. 2110

Activity Director – ext. 4007  
Assistant Activity Director / Volunteer Coordinator – ext. 4009  
Activity Staff – C1/D1 – ext. 3170  
                          C2/D2 – ext. 3226  
                          E1 – ext. 5146

Beauty/Barber Shop – ext. 3006

Chaplain

Chief Financial Officer – ext. 2131  
Bookkeeper – ext. 2132  
Reimbursement Specialist – ext. 2129  
Business Office Coordinator – ext. 2130

Clinical Care Coordinator – ext. 3267

Director of Dietary – ext. 2023  
Dietitian – ext. 2012

Development Director – ext. 2123

Director of Housekeeping & Laundry – ext. 2032

Human Resources Director – ext. 2010

Infection Control Nurse – ext. 3233

Director of Nursing – ext. 3135  
Assistant Director of Nursing – ext. 3265

Maintenance Director – ext. 2029

Director of Quality Services & Staff Development / HIPAA Officer / Corporate Compliance Officer – ext. 4015

Pastoral Care Coordinator – ext. 2135

Resident Assessment Coordinator – C1/D1/E1 – ext. 3266  
  C2/D2/E2 – ext. 3298

Restorative Nurse – ext. 4014

Social Worker – C1/D1/E1 – ext. 3149  
Social Service Representative / Grievance Officer – C2/D2/E2 – ext. 5219

Unit Coordinator – C1/D1/E1 – ext. 3170  
Unit Coordinator – C2/D2/E2 – ext. 3226

Unit Secretary – ext. 3148

**Please contact the Receptionist or view the facility's website ([www.garveymanor.org](http://www.garveymanor.org)) for names of key personnel.**